

Person Specification – Medical Assistant



Attributes	Essential	Desirable	Identify
Presentation	<ul style="list-style-type: none"> Adherence to school dress code 		Application form/Interview
Qualifications	<ul style="list-style-type: none"> Good Standard of general education Evidence of continual professional development Relevant Medical Qualification Designated First Aid Qualification 	<ul style="list-style-type: none"> Further studies/specific interest Counselling Qualification 	Application form/Interview Application form/Interview Application form/Interview Application form/Interview
Experience	<ul style="list-style-type: none"> Experience in a similar role Experience of working with children 	<ul style="list-style-type: none"> Aspiration to further own Knowledge & experience Experience of working within schools 	Application form/Interview Application form/Interview
Training	<ul style="list-style-type: none"> Recent relevant training programme 	<ul style="list-style-type: none"> Willingness for further training 	Application form/Interview
Specific knowledge	<ul style="list-style-type: none"> Knowledge and understanding of the needs of children Knowledge of External Agencies and Partners 	<ul style="list-style-type: none"> Knowledge of Sims Database 	Application form/Interview Application form/Interview
Personal Skills and Attributes	<ul style="list-style-type: none"> Ability to be calm, patient and flexible to the needs of children Awareness of confidentiality and safeguarding Ability to work alone or as part of a team ICT user skills Good Communicator 		Application form/Interview Application form/Interview Application form/Interview Application form/Interview

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